



# OG Canada Member Levels Policy

Ratified: February 16, 2023

## Purpose:

The purpose of this policy is to define the membership levels, prerequisites and certification requirements for OG Canada members.

## Aim:

To assist applicants in understanding the process and requirements of each level of membership within OG Canada.

Applicants should view this document as outlining the core elements for education, practice and background for each level of membership. Members would progress through each level starting with Supporter.

Questions about the process or this document should be directed to the board of directors.

## Updates to this document:

This document is drafted by board members and sent to the OG Canada Advisory Council for review. Feedback from the group is taken into consideration by the board, and incorporated where appropriate into the final document.

The final decision on the contents of this document belongs to the majority views of the board of directors.

## Certification process:

- Applicants submit their application to the Board of Directors.
- Board of Director appoints an OG Canada member to use the checklists found in Appendix B to check that all appropriate documentation has been completed.
- Once confirmed the applicant's promotion is formally motioned and approved at the next board meeting.

The confidentiality of applicants is respected.

Unsuccessful applicants will receive detailed information on why their application was unsuccessful and if possible, how the application can be amended to be successful in the future.

## Supporter Level

### Purpose

Supporter level members are educators, administrators, parents or other community members who have expressed an interest in Multisensory Structured Literacy – OG instruction by completing Principles level training or equivalent (see appendix A for equivalencies).

### Benefits

- ★ Discounts on professional development opportunities
- ★ OG Canada Newsletter
- ★ Regular news and updates about Orton-Gillingham and Structured Literacy

### Prerequisites for application

- Application form.
- Principles of Multisensory Structured Literacy training (or equivalent) (30 class hrs) by an OG Canada accredited trainer. Includes in-class interactive practice. A completion certificate must be submitted with the application.

### Membership term

- Lifetime term with a one-time, lifetime membership fee.

## Classroom Educator

### Purpose

Classroom Educator is a level for certified teachers who intend to apply Structured Literacy-OG instruction within a classroom environment.

### Benefits

- ★ Discounts on professional development opportunities
- ★ OG Canada Newsletter
- ★ Regular news and updates about Orton-Gillingham and Structured Literacy
- ★ Invitation to attend free classroom educator member calls
- ★ Networking opportunities with other classroom teachers about Orton-Gillingham and Structured Literacy
- ★ Specific professional development opportunities aimed towards Classroom Educators

### Prerequisites for application

- B. Ed., Certificate to be submitted on application.
- Application form.
- Letter of introduction.

## OG Canada Member Levels Policy

- Principles of Multisensory Structured Literacy training (or equivalent) (min 30 class hrs) by OG Canada accredited training provider. Includes in-class interactive practice. A completion certificate must be submitted with the application.
- Classroom Educator training (min 60 class hrs) by OG Canada accredited training provider. Includes in-class interactive practice. A completion certificate must be submitted with the application.

### Ongoing Membership Responsibilities.

- Lifetime term with a one-time, lifetime membership fee. Potential for annual renewal and Professional Development requirements in future.

**Note:** Classroom Educator level members are considered equal to practitioner-level members. As they are not covered by our group insurance they are categorised separately.

### Paths to Practitioner Level Status:

There are 2 application streams to enter practitioner levels

#### Stream A:

Stream A applicants who have successfully completed their OG Practitioner training and practicum through an OG Canada certified Trainer with an OG Canada approved curriculum. These applicants undergo a simplified approval process and join OG Canada at Practitioner Associate-Interim level membership.

#### Stream B:

Stream B applicants have successfully completed their OG Practitioner training and practicum through a non-OG Canada training provider. They may have accreditation with another board, or they may not. A Stream B applicant's knowledge and skill set is assessed during the application process and the appropriate member level is determined through the equivalency checklists found in [appendix A](#) and board approval.

For full information on application streams see the Practitioner application policy.

## Practitioner Associate-Interim

### Purpose

Practicing member. Practitioner Associate-Interim member applicants are beginning their careers as OG Practitioners. This membership level allows OG Canada to provide extra support and mentorship over the practitioner's first 100 hours of practice. Members are expected to graduate to Practitioner Associate level in approximately 1 year.

## Benefits

- ★ Discounts on professional development opportunities
- ★ OG Canada Newsletter
- ★ Regular news and updates about Orton-Gillingham and Structured Literacy
- ★ Access to support and mentorship through monthly mentorship calls
- ★ Comprehensive liability coverage
- ★ Abuse insurance coverage dependant on yearly renewal.
- ★ Access to our Members Only page where you can find many resources and support
- ★ Registration in our Practitioner Referral database to begin growing your business

For full information on this membership level please see the Practitioner Associate-Interim policy.

## Prerequisites for application

- University degree or equivalent (see appendix A for equivalencies). Certificate to be submitted with the application.
- Application form.
- Letter of introduction.
- Current resume.
- English Language Proficiency if not a native speaker. [See appendix C](#)

- Stream A - Principles of Multisensory Structured Literacy training (min 30 class hrs) by OG Canada accredited training provider (Stream A)

or

- Stream B - Equivalent Principles level training, see [Appendix A](#) for equivalencies.

- Stream A - OG Practitioner level training by OG Canada accredited training provider

or

- Stream B - Equivalent Practitioner Level Training from a non-accredited provider, see Appendix A for equivalencies.

- Stream A - OG Practitioner Practicum by OG Canada accredited training provider with 10 observed lessons reviewed by an accredited OG Canada member at Supervisor level or above.

or

- Stream B - Equivalent Practicum from a non-accredited provider, [see Appendix A](#) for details.

- Completed 30 hr Probation sign-off, or a Canadian Teacher Certification (see Abuse Policy for full details.)

## OG Canada Member Levels Policy

- Clear criminal record check including a vulnerable sector check that is less than 3 years old. (See criminal record check policy for full details.)
- Reference letter from a professional who has known the applicant for at least 3 years.
- Letter from a personal reference who has known the applicant for at least 5 years.
  
- OG Canada Abuse Prevention Training (online course).
- Signed agreement to abide by the Code of Ethics.

### Ongoing Membership Responsibilities.

- Attendance of at least 2 Practitioner Associate-Interim calls
- Annual membership renewal.
- Annual abuse prevention training recertification
- Annual Code of Ethics agreement.
- Annual professional development / volunteerism requirements (see professional development policy)
- Criminal record check including vulnerable sector check renewal every 3 years. (see CRC policy)

## Practitioner Associate-Interim (International)

### Purpose

Practicing member. Practitioner Associate-Interim (International) member applicants are beginning their careers as OG practitioners outside of Canada. **International members are not covered by the OG Canada group insurance plan.** If the practitioner moves to Canada s/he must inform the OG Canada board in writing within 60 days to switch to a resident member to satisfy our insurer's blanket policy requirements.

This membership level allows OG Canada to provide extra support and mentorship over the practitioner's first 100 hours of practice. Members are expected to graduate to Practitioner Associate in approximately 1 year.

For full information on this membership level please see the Practitioner Associate-Interim policy as the requirements are the same.

### Benefits

Same as Practitioner Associate-Interim level, less the insurance policy. See above.

### Prerequisites for application

Same as Practitioner Associate-Interim level, see above. The only modification is that there is no Vulnerable Sector Check required on the Criminal Record Check.

### Ongoing Membership Responsibilities

Same as Practitioner Associate-Interim level, see above.

## Practitioner Associate

### Purpose

Practicing member. Practitioner Associate members are autonomous experienced professionals who are certified by OG Canada to provide OG intervention in 1:1 environments with children or adults.

### Benefits

- ★ Discounts on professional development opportunities
- ★ OG Canada Newsletter
- ★ Regular news and updates about Orton-Gillingham and Structured Literacy
- ★ Access to support and mentorship through monthly mentorship calls
- ★ Comprehensive liability coverage
- ★ Abuse insurance coverage dependent on yearly renewal.
- ★ Access to our Members Only page where you can find many resources and support
- ★ Registration in our Practitioner Referral database to grow your practice

### Prerequisites for application

- Stream A - Practitioner Associate-Interim level membership

or

- Stream B - Equivalent. See appendix A for equivalencies.

- Stream A - 100 documented hours of practice as a practitioner Associate-Interim member

or

- Stream B - Equivalent. See appendix A for equivalencies.

- Completion of at least 2 Practitioner Associate-Interim level group mentoring calls. Or review of mentoring call recordings if time zone issues preclude attending live calls. (This requirement for Stream B applicants is made on a case-by-case basis based on experience.)

- Successful completion of final recorded lesson and supporting documentation to an OG Canada-appointed evaluator. (Evaluator must be other than the trainer or practicum supervisor.) Stream B Applicants complete the recorded lesson upon application.

### Ongoing Membership Responsibilities.

- Annual membership renewal.
- Annual abuse prevention training recertification

## OG Canada Member Levels Policy

- Annual Code of Ethics agreement.
- Annual professional development / volunteerism requirements (see professional development policy)
- Criminal record check including vulnerable sector check renewal every 3 years. (see CRC policy)

## Practitioner Associate (International)

### Purpose

Practicing member. Practitioner associate (international) members are autonomous professionals who are certified by OG Canada to provide OG intervention in 1:1 environments with children or adults and who practice outside of Canada. **International members are not covered by the OG Canada group insurance plan.** If the practitioner moves to Canada s/he must inform the OG Canada board in writing within 60 days to switch to a resident member in order to satisfy the insurer's blanket policy requirements.

### Benefits

Same as Practitioner Associate level, less the insurance policy. See above.

### Prerequisites for application

Same as Practitioner Associate level, see above. The only modification is that there is no Vulnerable Sector Check required on the Criminal Record Check.

### Ongoing Membership Responsibilities

Same as Practitioner Associate level, see above.

## Supervisor

### Purpose

Supervisors are experienced practicing level members who have demonstrated their skill as individual practitioners and are wishing to deepen their practice by supporting practicum students and Practitioner Associate-Interim members through providing final evaluations and participation in mentoring calls. The Supervisor level membership is the gateway to extending your practice and to the Trainer-Interim program.

### Benefits

- ★ Discounts on professional development opportunities
- ★ OG Canada Newsletter
- ★ Regular news and updates about Orton-Gillingham and Structured Literacy
- ★ Access to support and mentorship through monthly mentorship calls
- ★ Comprehensive liability and abuse insurance coverage
- ★ Access to our Members Only page where you can find many resources and support



## OG Canada Member Levels Policy

- ★ Registration in our Practitioner Referral database to begin growing your business
- ★ Opportunities to gain valuable supervision hours by performing final evaluations for interim members
- ★ Invitation to attend, co-host and lead monthly interim member mentoring calls to gain valuable mentorship experience
- ★ Invitation to attend, co-host and/or lead termly Supervisor/Trainer support calls

### Prerequisites for application

- Letter of introduction
- Current resume.
- All training and application documentation is complete within the OG Canada files.
- Practitioner Associate level membership or equivalent including training certificates. [See Appendix A](#) for equivalencies.
- Five years or more of experience as an active OG Practitioner and member-in-good-standing status.
- Over 1500 hours of direct OG teaching experience.
- Principles level training or evidence of equivalent training/ experience in phonological awareness teaching concepts.
- Letter of reference/recommendation from a client and/or supervisor.
- Interview with evaluation team members\*

\*The purpose of the interview is to confirm if the candidate is a fit for a supervisory position. Examples of questions asked will be:

- Explain how you incorporate phonological awareness into your practice.
- Explain what elements you would expect to see in a multisensory structured literacy lesson.
- Explain what the basic OG principles are that you would expect to see in an OG session.
- Explain what you would look for with error correction when observing an OG session.
- What is your strategy for providing constructive feedback?

### Ongoing Membership Responsibilities.

- Attendance of at least 2 Practitioner Associate-Interim mentoring calls per year, including leading 1 meeting per year by hosting a question and answer session for Interim members and potentially a short, informal information session.
- At least one attendance per year at Supervisor/ Trainer Mentoring calls.

## OG Canada Member Levels Policy

- Annual Membership renewal.
- Annual Abuse prevention training recertification
- Annual Code Of Ethics agreement.
- Annual professional development / volunteerism requirements (see professional development policy)
- Criminal record check renewal every 3 years. (see CRC policy)

## Trainer

### Purpose

Practicing level member. Trainers are experienced practitioners who have the skills and ability to train new practitioners and mentor supervisors. Applicants from within or external to OG Canada are welcome. Trainers are expected to stay current with the latest research in the field of learning differences.

Trainers may apply to have their courses accredited by OG Canada concurrently with their trainer application, or trainers may apply for trainer status using a course approved by another trainer. These trainers may apply to have their course approved at a later date.

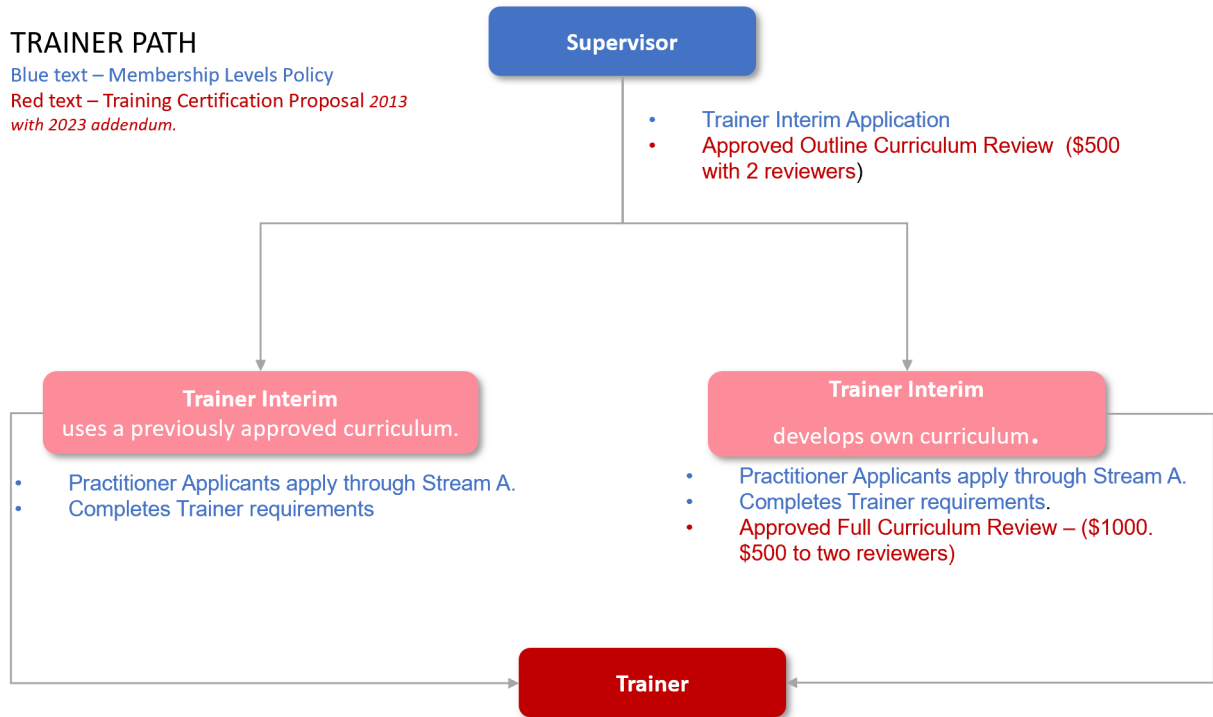
### Benefits

- ★ Discounts on professional development opportunities
- ★ OG Canada Newsletter
- ★ Regular news and updates about Orton-Gillingham and Structured Literacy
- ★ Access to support and mentorship through monthly mentorship calls
- ★ Comprehensive liability and abuse insurance coverage
- ★ Access to our Members Only page where you can find many resources and support
- ★ Registration in our Practitioner Referral database grow your business
- ★ Invitation to submit coursework for OG Canada Accreditation - See the *Training Certification Policy*
- ★ Invitation to attend, co-host and/or lead termly Supervisor/Trainer support calls
- ★ Listing as an OG Canada Certified Trainer on our website and our database

Trainer applications are governed by this policy and the Training Certification Proposal.

**TRAINER PATH**

Blue text – Membership Levels Policy  
 Red text – Training Certification Proposal 2013  
 with 2023 addendum.



**Trainer Interim Program:**

Supervisor-level members who are interested in becoming a trainer may apply for the Trainer Interim program. On acceptance into the program, Trainer Interims are provisionally accredited as OG Canada trainers. Trainer Interims must identify themselves as Trainer Interims. Their Practitioner applicants may apply to OG Canada through the Stream A Practitioner application process outlined in the Practitioner Application Policy. Trainer Interims have 5 years to complete the requirements to become fully accredited Trainers.

**Prerequisites for the Trainer Interim Program:**

- Letter of introduction including a written personal statement outlining the applicant’s view of education, remediation, and the role of Structured Literacy and OG in education.
  - Current resume
  - Commitment to maintaining OG instructional skills through active OG practice.
  - Stream A - Supervisor level membership with a minimum of 20 Practitioner practicum evaluations or final evaluations
- or
- Stream B - Equivalent experience to Supervisor level plus equivalent experience supervising a minimum of 20 hours. See [Appendix A](#) for equivalencies.

## OG Canada Member Levels Policy

- Lead presenter experience in at least 5 Practitioner Associate-Interim mentoring calls. (This number may be modified for B-stream applicants as appropriate.)
- At least minimum required attendance of Supervisor / Trainer mentoring calls.
- Experience running at least one Supervisor/ Trainer mentoring call.
- Permission to teach an OG Canada accredited curriculum from the author, or a curriculum in development by the Supervisor.
- An approved Outline Curriculum review. See *the Training Certification Proposal (2023 addendum.)*

### Ongoing Membership Responsibilities.

- Attendance of at least 2 Practitioner Associate-Interim mentoring calls per year, including leading 1 meeting per year by hosting a question and answer session for Interim members and potentially a short, informal information session.
- Attendance of at least 1 Supervisor / Trainer mentoring call per year. Includes experience in leading 1 meeting by hosting a question and answer session for attendees and potentially a short, informal information session.
- Annual Membership renewal.
- Annual Abuse prevention training recertification
- Annual Code Of Ethics agreement.
- Annual professional development / volunteerism requirements (see professional development policy)
- Criminal record check renewal every 3 years. (see CRC policy)

### Prerequisites for full Trainer level:

- Diploma in Post Secondary Teaching (eg, Provincial Instructors Diploma Program.), or Masters in Education.
- No more than 5 years as Trainer-Interim.
- Endorsement of 2 Supervisor level members to whom the applicant has supported.
- Lead presenter experience in at least 10 Practitioner Associate-Interim mentoring calls. (Cumulative from Trainer-Interim application.) *This number may be modified for B Stream applicants as appropriate.*
- At least minimum annual required attendance of Supervisor / Trainer mentoring calls.
- Experience running at least 3 Supervisor/ Trainer mentoring calls. (Cumulative from Trainer-Interim application.)
- Participation in teaching a minimum of two course cycles at each level of training from introductory concepts through to practitioner level. *(Previous experience is acceptable for Stream B applicants.)*

## OG Canada Member Levels Policy

- OG Canada provided feedback forms completed by participants from three separate courses from at least 2 levels.
- If applying for course accreditation concurrently**, an approved Full Curriculum Review see *Training Certification Proposal (2023 addendum)*

### Ongoing Membership Responsibilities.

- Minimum attendance of at least 1 Supervisor / Trainer mentoring call per year. Continues to run calls on an as-needed basis.
- Annual Membership renewal.
- Annual Abuse prevention training recertification
- Annual Code Of Ethics agreement.
- Annual professional development / volunteerism requirements (see professional development policy)
- Criminal record check renewal every 3 years. (see CRC policy)

## Master Trainer

### Purpose

Practicing level member. Master Trainers are senior trainers who train, mentor new trainers and are educational leaders within OG Canada. Master Trainers are authors of their own accredited courses and maintain their accreditation in a timely manner. Accredited Trainers or Trainer Interim members may teach those courses at the Master Trainer's discretion.

Master Trainers are expected to stay current with the latest research in the field of learning differences, and may be asked to advise the Board of Directors on an ad hoc basis.

### Prerequisites for application

- Trainer level membership.
- Current resume.
- Minimum of 5 years as a fully accredited OG Canada Trainer (or equivalent) including at least two complete training cycles from Principles level training through to practicum completion.
- Demonstrated experience in supporting Supervisors and Trainers through attendance of Supervisor/Trainer mentoring calls and experience in running at least 5 calls.
- At least one OG Canada accredited course.
- Nominations from at least 2 OG Canada supervisors or trainers who have worked directly with the applicant.

### Ongoing Membership Responsibilities.

- Minimum attendance of at least 1 Supervisor / Trainer mentoring call per year. Continues to run calls on an as-needed basis.
- Annual Membership renewal.

## **OG Canada Member Levels Policy**

- Annual Abuse prevention training recertification
- Annual Code Of Ethics agreement.
- Annual professional development / volunteerism requirements (see professional development policy)
- Criminal record check renewal every 3 years. (see CRC policy)

## **Leave of Absence**

### **Purpose**

Any practicing member may apply for a leave of absence if they need to freeze their membership due to personal circumstances. Full details on the leave of absence can be found in the Leave of Absence policy.

### **Ongoing Membership Responsibilities.**

- Annual Membership renewal.

## **Specialty Certificates**

Any practicing level member may add to their accreditation by applying for a specialty certificate. Once achieved Members will receive an endorsement for their online profile allowing their profile to be searched by the public for these extra skills.

## Math Specialty Certificate

The Math Specialty Certificate Requirements have not been updated from the 2014 edition of this policy. For clarity, they have been reproduced here.

### Purpose

The Math Specialty Certificate is awarded to practitioners who have completed a course of study in Multisensory or OG Math.

OG Canada recommends math programs that fit our requirements on the [math training page](#) of our website.

### Application Submissions:

- OG Canada Membership - Classroom Educator, Practitioner Associate-Interim or above.
- OG Canada certified OG Math training inclusive of practicum.
- Certificate of completion of OG Math Training.
- Practicum requirements: In-class interactive and graded practice. (More if required.)

To apply, please email [membership@ogtutors.com](mailto:membership@ogtutors.com) with your Course & Practicum completion certificate.

### Grandfathered Training:

Those with training prior to 2016 are eligible for the Math Specialty Certificate if their training includes OG Math 1 Basic & 2 Intermediate certificates from Surrey College.

## Appendix A - Equivalencies

When determining if an applicant qualifies for equivalent qualifications, the following checklists should be used.

### Principles Level Training Equivalencies:

- Using the *Training Certification Policy*. Equivalent training should include content from all 5 curriculum areas.

### Classroom Educator Training Equivalencies:

- Training recognised by the International Dyslexia Association at their [Accredited](#) level.
- British Dyslexia Association Level 5 training or above.
- Other program equivalency. The course content has been compared with the *Training Certification Policy* and includes content from at least 7 of the 8 Classroom Educator Training curriculum areas.

### Practitioner Associate & Associate-Interim Level Training Equivalencies

Equivalent to a bachelor's degree:

- Evidence of post-secondary education plus at least 5 years of relevant work experience (e.g. as an Education Assistant). Experience can be either paid or unpaid.

Equivalent to OG Canada Accredited Practitioner training:

- Training recognised by the International Dyslexia Association at their [Accredited Plus](#) level.
- British Dyslexia Association Level 5 training or above.
- Other program equivalency. Other program equivalency. Course content has been compared with the *Training Certification Policy* and includes content from at least 12 of the 13 Orton Gillingham Introductory curriculum areas.

Equivalent to OG Canada Accredited Practicum:

- Practical experience in teaching using the Orton Gillingham approach in a 1:1 environment.
- A minimum of 10 recorded sessions reviewed by an experienced OG Practitioner, who provides feedback to the practicum student.

### Trainer Level equivalencies

Equivalent to OG Canada Accredited Trainer:

- Trainer certification in teaching a program recognised by the International Dyslexia Association at their [Accredited Plus](#) level.



**OG Canada** Member Levels Policy

- British Dyslexia Association Level 7 training or above.
- Accredited trainer for other certification bodies. The trainer submission section of the *Training Certification Policy* must be completed and returned with backup documentation.

## Appendix B - Application Checklists

### Supporter Level:

#### Application Checklist.

- Application form through og-canada.com.
  - Principles of Multisensory Structured Literacy training (30 class hrs) by OG Canada accredited trainer.
- or
- Equivalent training checklist for Principles Level training (appendix A) completed.

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### Classroom Educator

#### Application Checklist.

- Application form through og-canada.com.
  - B. Ed., Certificate.
  - Letter of introduction.
  - Principles of Multisensory Structured Literacy training (30 class hrs) by OG Canada accredited training provider.
- or
- Equivalent training checklist for Principles Level training (appendix A) completed.
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- Classroom Educator training (60 class hrs) by OG Canada accredited training provider. Includes in-class interactive practice. A completion certificate must be submitted with the application.
- or
- Equivalent training checklist for Classroom Educator Level training (appendix A) completed.

## Practitioner Associate-Interim & Practitioner Associate-Interim International Stream A Application Checklist:

- Application form through og-canada.com.
  - University bachelor's degree or use equivalency checklist in [appendix A](#).
  - Letter of introduction.
  - Current resume.
  - English Language competency if not the first language. See [appendix C](#).
  - Principles of Multisensory Structured Literacy training (30 class hrs) by OG Canada accredited training provider completion certificate
  - OG Practitioner level training: Includes in-class training and practicum with 10 observed lessons reviewed by an OG Canada Accredited Supervisor) by OG Canada accredited training provider.
  - Completed 30 hr Probation sign-off
- or
- Canadian Teacher Certification (see abuse policy for full details.)
  - Clear criminal record check including a vulnerable sector check that is less than 3 years old. (See criminal record check policy for full details.) (*Vulnerable Sector Check not required for international members.*)
  - Reference letter from a professional who has known the applicant for at least 3 years.
  - Letter from a personal reference who has known the applicant for at least 5 years.
  - OG Canada Abuse Prevention Training (online course). A completion certificate must be submitted with the application.
  - Signed agreement to abide by the Code of Ethics.

## Stream B Applications

- Application form through og-canada.com.
- University bachelor's degree or use equivalency checklist in [appendix A](#).
- Letter of introduction.
- Current resume.
- Equivalent to Principles level training. See checklist for Principles Level training in [appendix A](#).
- Equivalent to OG Practitioner level training. See checklist for OG Practitioner Level training in [appendix A](#).

## OG Canada Member Levels Policy

- Equivalent to OG Practitioner Practicum. See checklist for OG Practitioner Practicum in [appendix A](#).

- Completed 30 hr Probation sign-off

or

- Canadian Teacher Certification (see abuse policy for full details.)
- Clear criminal record check including a vulnerable sector check that is less than 3 years old. (See criminal record check policy for full details.) (Vulnerable Sector Check not required for international applicants.)
- Reference letter from a professional who has known the applicant for at least 3 years.
- Letter from a personal reference who has known the applicant for at least 5 years.
- OG Canada Abuse Prevention Training (online course). A completion certificate must be submitted with the application.
- Signed agreement to abide by the Code of Ethics.

## Practitioner Associate & Practitioner Associate International

### Stream A Application Checklist

- Practitioner Associate-Interim level membership.
- 100 documented hours of practice as a Practitioner Associate-Interim member.
- Completion of at least 2 Practitioner Associate-Interim level group mentoring calls.
- Submittal of a teaching resource for the members-only website.
- Successful completion of final recorded lesson and supporting documentation to an OG Canada appointed evaluator. (Evaluator must be other than the trainer or practicum supervisor.)

### Stream B Application Checklist

- Completed Stream B Practitioner Associate-Interim Application checklist.
- Existing practitioner-level accreditation with another Orton Gillingham / Dyslexia Intervention certification body.
- 100 hours of OG lessons taught.

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### Supervisor

- Letter of introduction.
- Current resume.
- Stream A: Practitioner Associate level membership

or

- Stream B: Completed Practitioner Associate Stream B Application checklist.
- Five years or more of experience as an active OG Practitioner and member-in-good-standing status.
- Over 1500 hours of direct OG teaching experience.
- Letter of recommendation from a client and/or supervisor.
- Interview with evaluation team members.

### Trainer Interim

- Letter of introduction including a written personal statement outlining the applicant's view of education, remediation, and the role of Structured Literacy and OG in education.
- Current resume
- Written personal statement outlining the applicant's view of education, remediation, and the role of Structured Literacy /OG in education.
- Written confirmation that member intends to continue teaching OG.
- Stream A - Supervisor level membership

or

- Stream B - Completed Supervisor level checklist
- Supervised a minimum of 20 Practitioner practicum or final evaluations.
- Lead presenter experience in at least 5 Practitioner Associate-Interim mentoring calls.
- At least minimum required attendance of Supervisor / Trainer mentoring calls.
- Experience running at least one Supervisor/ Trainer mentoring call.
- Permission to teach an OG Canada accredited curriculum from the author, or a curriculum in development by the Supervisor.
- An approved Outline Curriculum review. See *the Training Certification Proposal (2023 addendum.)*

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### Trainer

- Diploma in Post Secondary Teaching (eg, Provincial Instructors Diploma Program), or higher level of postgraduate study in education.
- No more than 5 years as Trainer-Interim.
- Endorsement of 2 Supervisor level members to whom the applicant has supported.
- Lead presenter experience in at least 10 Practitioner Associate-Interim mentoring calls. (Cumulative from Trainer-Interim level.)
- At least minimum annual required attendance of Supervisor / Trainer mentoring calls.
- Experience running at least 3 Supervisor/ Trainer mentoring calls (Cumulative from Trainer-Interim level.)
- Participation in teaching a minimum of two-course cycles at each level of training from introductory concepts through to practitioner level.
- OG Canada provided feedback forms completed by participants from three separate courses from at least 2 levels.
- If applying for course accreditation concurrently**, an approved Full Curriculum Review see *Training Certification Proposal (2023 addendum)*

## Master Trainer

- Trainer level membership or equivalent if applying from outside OG Canada. (see Trainer level equivalencies in [Appendix A.](#))
- Current resume.
- Minimum of 5 years as a fully accredited OG Canada Trainer (or equivalent) including at least two complete training cycles from Principles level training through to practicum completion.
- Demonstrated experience in supporting Supervisors and Trainers through attendance of Supervisor/Trainer mentoring calls and experience in running at least 5 calls.
- At least one OG Canada accredited course.
- Nominations from at least 2 OG Canada supervisors or trainers who have worked directly with the applicant.



## Appendix C - English Language Proficiency

If the applicant does not have English as a first language, they must submit one of the following as evidence of English Language proficiency.

1. Completion of a degree program taught in English.
2. Achieve a final exam grade of 70% or better on the provincial examination portion of Alberta English Language Arts 30-1, BC English 12 (achieved August 2019 or earlier), or another provincial equivalent.
3. Achieve a final grade of 3 or better in an AP English exam.
4. Achieve a final grade of 5 or better in an International Baccalaureate English qualification.
5. For CAEL or CAEL online score over 70.
6. For Cambridge English Qualifications at the B2, C1 or C2 levels achieve a score greater than 180.
7. For CEL achieve a minimum score of at least 600.
8. For IELTS achieve a minimum score of at least 6.5 with no part less than 6.0
9. For PTE achieve a minimum score of overall 65 with no part less than 60.
10. For TOEFL achieve a minimum score of overall 90 (Reading & Listening 22, Writing & Speaking 21 respectively).

## Appendix D - Trainer Interim Curriculum Preview.

Trainer-Interim members may train using another trainer’s curriculum, so long as they have the permission of the trainer. They may also submit their own curriculum for provisional approval.

Please complete this form and include it with your application.

Trainer Interim Applicant Name: \_\_\_\_\_

Curriculum I intend to train using: (circle correct answer).

My own                      Previously accredited curriculum.

If using a previously accredited curriculum, please have the owner complete the following:

I (owner of curriculum) \_\_\_\_\_

Allow (name of applicant) \_\_\_\_\_

To use my curriculum for the duration of the Trainer-Interim period.

Signed: \_\_\_\_\_